Recommended Back Door Policies

1. Employees should never enter or leave through the back door.

2. The back door should be supervised at all times by management and/or an effective back door system.

3. Management should never leave their keys in the back door or in the alarm. (Severe disciplinary action suggested).

4. The back door should never be left unattended and propped open.

5. Management should never give their keys or code to non-supervisory employees. (Severe disciplinary action suggested)

6. One of the following three scenarios should be occurring at any given time:
   - Authorized activity.
   - The door is secured and the alarm is armed.
   - A siren is sounding, notifying management that the back door has been breached.

7. Suppliers and sales personnel should not have unauthorized access to your backdoor.

8. The back door should not be opened until it has been visually determined to be safe.

9. Recommended back door hardware:
   - Automatic closer
   - No exterior knob
   - Exterior jimmy plate
   - Door automatically locked from exterior
   - Interior panic bar
   - Doorbell buzzer
   - Wide-angle peephole
   - Monitor 4000 Exit Alarm

18,000 RESTAURANTS CAN’T BE WRONG!

The Monitor 4000 Exit Alarm

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